

## MANUSCRIPT TITLE (UP TO 6 INCHES IN WIDTH, CENTERED, 14 POINT BOLD, SANS SERIF FONT, MAJUSCULE)

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**ABSTRACT.** The abstract should briefly state the purpose of the manuscript, the problem to be addressed, the objectives to be achieved, the approach taken, and the nature of results or conclusions that can be expected. It should stand independently and tell enough about the manuscript to permit the reader to decide whether the subject is of specific interest. The abstract shall be typed single space, justified, centered, and with a column width of 4.5 inches. The abstract is preceded by a heading of bold "ABSTRACT" and its length may not extend beyond the first page.

**Keywords:** icoci, template, conference proceeding, example of format

### INTRODUCTION

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The recommended sans-serif font for title and author listing is *Arial*. The title font should be: 14-point sans-serif, centered, and bold. The author-listing font should be 12-point sans-serif, centered, and bold. The recommended serif font for body text, headings, *etc.*, is *Times New Roman* at 11 point. The captions for figures and tables are bold 10-point *Times New Roman*. The endnote reference text and footnote text is 9-point serif font. The right-hand margin of body text should be justified; if not, it should be fairly even nevertheless. All text and text background shall remain uncolored (black on white). These conventions should be automatically implemented by Microsoft Word when the predefined styles of this template are used.

### **THIS IS A SAMPLE OF A GENERAL SECTION HEADING**

Numbering of section headings and paragraphs should be avoided. Major section headings are majuscule, bold, flush (aligned) left, and use the same style sans-serif font as the body text. Widow and orphan lines should also be avoided; more than one line of a paragraph should appear at the end or beginning of a page, not one line by itself. A heading should not appear at the bottom of a page without at least two lines of text. Equations, figures, and tables must be sequentially numbered with no repeated numbers or gaps. Excessive white space—such as large gaps before, between, and after text and figures—should be eliminated.

#### **This Is a Sample of a Secondary (Sub-Section) Heading**

Secondary, or sub-section, headings are title case (miniscule lettering with the first letter of major words majuscule), flush left, and bold. Secondary headings use the same serif font style as the body text and, like section headings, should not be numbered. Tertiary headings should be avoided, but if necessary, they are run-in, italic, and end in a period, as illustrated with the next six (6) paragraphs.

$$a = b^2 \tag{1}$$

*Equations.* Equations are centered with the equation number flush to the right. In the text, these equations should be referenced by name as Eq. (1) not eq.1, (1), or *Equation 1*. To improve readability, scalar variable names such as *a* and *b*<sup>2</sup> are usually italicized when appearing in text and equations.<sup>1</sup>

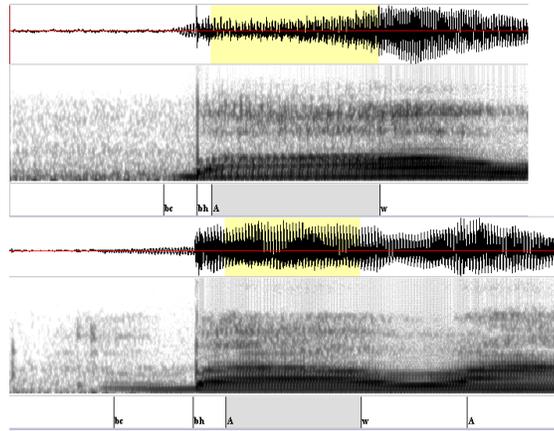
*Abbreviations.* When units of measure are abbreviated, lower case without periods is preferred in most instances; *e.g.* km, kg, sec, m/s, *etc.*, but in. for inch.

*Figures.* Illustrations are referenced by name and without formatting embellishments, such as Figure 1, Figure 2, *etc.*, or Figures 3 and 4 (*e.g.*, not figure (1), Fig. 1, Figure 1, *Figure 1*, *etc.*). Each illustration should have a caption unless it is a mere sketch. Single-phrase captions are usually in title case; they are bold 10-point serif font and centered below the figure as shown in Figure 1. An explanatory caption of several sentences is permissible. Ideally, every illustration should be legibly sized – usually about one-half or one-quarter page – and appear

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in the text just before it is called out or mentioned. Alternatively, it is also permissible to place all figures together at the end of the text as a separate appendix; however, these two conventions should not be mixed. All figures and callouts should remain clearly legible after reduction. All illustrations appear as black and white in the final printing, although colors are retained in the electronic (CD-ROM) version.



**Figure 1. A Caption Goes Here.**

**Graphic Formats.** The highest quality formats are Encapsulated PostScript (EPS) and PDFvector-graphic formats. These formats are recommended for all illustrations, unless they create document files that are excessively large. Specifically, you should change the graphic format or compress the image resolution whenever an illustrated page takes more than two seconds to render onscreen, or, whenever the total manuscript file size starts to approach 5 Mb. Photographs, illustrations that use heavy toner or ink (such as bar graphs), and figures without text callouts, may be suitably displayed with picture formats such as BMP, GIF, JPEG, PNG, TIFF, etc. Line drawings, plots, and callouts on illustrations, should not use picture formats that do not provide sharp reproduction. Note that the Windows Metafile Format (WMF) should be avoided.

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**Tables.** Tables are referred to by name in the text as

**Table 1, or, Tables 2 and 3 (e.g., not table 1, Tbl. 1, or Table 1). The title is centered above the table, as shown in**

Table 1. The font size inside tables should be no larger than the body text, but may be adjusted down to 9-point if necessary (10-point serif font is considered nominal). Note that table units are in parentheses. Only the minimum number of table lines needed for clarity is desired. Ideally, every table should appear within the text just after it is called out.

**Table 1. A Caption Goes Here.**

Animal	Description	Price (\$)
Gnat	per gram	13.65
Gnu	stuffed	92.50
Emu	stuffed	33.33
Armadillo	frozen	8.99

Equations, figures, and tables must be sequentially numbered with no repeated numbers or gaps. Each figure and table shall be called out in the text; gratuitous figures and tables that are not called out should be eliminated. Intermediate equations may be numbered without being called out.

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### ACKNOWLEDGMENTS

Any acknowledgments by the author may appear here. The acknowledgments section is optional.

### NOTATION

$a$  a real number

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$b$  the square root of  $a$

If extensive use of mathematical symbols requires a table of notation, that table may appear here. Where the first mathematical symbol is introduced, a footnote should direct the attention of the reader to this table. The notation table should be simple and reasonably consistent with the standards of APA format. The notation table does not need its own caption like an ordinary table, since the section heading serves this purpose. The notation section is optional.

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